

Faculty Meeting
Friday, August 17, 2012
8:30AM – 12:00PM
Cartersville, GA
Room 102A in the Student Center

I. Welcome and Announcements- 8:35 AM

1. Laura Musselwhite welcomed everyone.
2. Laura introduced:
 - A. New tenure-track faculty: Sam Baltzer (Music), Juliana Breithaupt (Director of Adult and Service Learning), Sean Callahan (Psychology), Steve Stuglin (Communications), Cara Harrell (Mathematics), Paul Kapitza (Mathematics), and Gretchen Kotz (Mathematics).
 - B. New Lecturers: Allen Dutch (Communications), Haley Harrison (Nursing), and Billie Robinson (Nursing)
 - C. Those moving into new roles: Sarah Hepler (Instructional Design), Camille Hernandez (Instructor- Mathematics), Jeff Linek (Director of eLearning), Joan Ledbetter (Director of First Year Experience), Patty Moran (Instructor- Nursing), Maryanne Sandberg (Instructor- Nursing) and Pat Vincent (BSN oriented role)
 - D. Taking over Laura's role of Associate Vice President for Academic and Student Affairs is Dr. Todd Jones as interim
3. Laura announced that the mini-grant amount limits had been increased from \$500 to \$800 for this academic year. The iPad grants will also be available. She encouraged Faculty to apply.
4. Schedule books are not going to be printed after fall 2012. Faculty were notified that the information will be available online
5. 2012-2013 Catalogs have been printed and will be available after break
6. Mid-Term Dates: Laura emphasized that the Early Warning Program mid-term grade checkpoint date will occur one week before the actual date for withdrawal without penalty, in order to give students an opportunity to reflect on their status at mid-term and make an informed choice about withdrawal. Please make sure students know about that lag time.
7. The 2012 Rome-Floyd County Community Read Book, *Where Am I Wearing?* by Kelsey Timmerman, will be available at the back after break. Please take a copy if you are interested in reading it. Timmerman will be speaking at Georgia Highlands Floyd Campus on October 9, 2012 at 11:00am in Lakeview.
8. The Cartersville Student Center ribbon cutting will be held on August 22, 2012 at 10am. Faculty and students are encouraged to attend if available.
9. GHC's Faculty Initiatives include:
 - Honors Program led by Jayme Feagin
 - Diversity Initiative led by Tom Harnden
 - Global Awareness and Study Abroad Program led by Bronson Long
10. Kristie Kemper spoke about the Six Mile Post.
11. Bronson Long spoke about Study Abroad opportunities.

Break at 9:05 AM for division meetings

Reconvened at 10:25AM

II. Faculty mini-grant/iPad Presentations

- a. iPad: Sarah Hepler, Joseph McCauley, Mark Pergrem, Susan Claxton and Brian Barr
- b. Mini-Grant: Shannon Bontrager

III. Committee Updates

1. Committees of the Faculty

- a. Library: Tracy Hall elected chair
- b. Statutes and Faculty Affairs: Laura Ralston re-elected chair
 - i. **ACTION:** There was a motion to move the Graduation Committee from being a Committee of the College to an ad hoc committee. Laura Ralston made the motion to remove. Pauline Ruel 2nd. Motion passed.
- c. Curriculum: VPASA is the chair
 - i. This committee met yesterday and discussed the BSN program and the new curriculum and classes. The committee is very supportive but needed more time for the faculty to review the material presented. Laura will send out an electronic vote within the next 3 weeks.
- d. Academic Progress: Tim Floyd will continue as chair. Brian Barr will continue as secretary.
- e. Student Affairs: Billy Morris elected chair.

2. Committees of the College

- a. Affirmative Action: Terri Kirby elected chair.
- b. Capital Improvements: Ken Reaves elected chair
- c. Environmental Health and Safety: still seeking a chair
- d. Scholarship: Catherine King elected chair. Catherine noted that there was still scholarship money to be awarded and asked faculty to remind students to apply.
- e. Institutional Effectiveness: Melanie Largin re-elected as chair
- f. Grievance: still seeking a chair

- 3. **ACTION:** Laura asked that the chairs turn in the minutes from the committee meetings held on August 16, 2012. Committees of the Faculty should send their minutes to the VPASA office and Committees of the College should send their minutes to the President's Office.

IV. Senate Update from Teresa Hutchins and Laura Ralston

- 1. Teresa reminded the faculty of the discussion that was held about establishing a Faculty Senate in January 2012. A proposal was sent out in June and again in August. See attached. It was noted that there was not very much feedback in regards to the proposal.
- 2. There was much discussion about the proposal and what the differences would be between this new committee and the Faculty Advisory Committee.
- 3. **ACTION:** The Faculty asked what decisions the Instructional Council had made on their behalf in the past year. Laura M. said she would research that and send out to the Faculty.
- 4. **ACTION:** Laura M. asked that the Faculty read the proposal and direct comments, questions and concerns to Teresa. Laura M. also asked that additional informational/discussion meetings be held in the near future. She thanked the group for their hard work on the proposal. It was noted that the deadline for a vote would be at the January Faculty meeting. It was also asked that the Academic Deans speak about the proposal in their next Divisional Meetings.

V. Business Office Updates

1. Megan Davidson and Jamie Petty spoke about the high amount of debt that is accrued due to withdrawals and the issues this creates for GHC and the students.
2. Suggestions were made by the Faculty
 - a. Add a warning on the withdrawal form
 - b. Faculty could add the consequences of withdrawing to their syllabi

VI. USG Sector Updates

1. Laura reported about New Program Review discussion at her recent USG VPAA/VPSC meeting. There are four new programs that GHC would like to send forward as a new state college. The Board of Regents is going to discuss how to define roles within the new sectors. Currently there is a standstill on the approval process on their end. GHC has the following four programs proposals ready to send as soon as the time seems right: Dental Hygiene, General Business, Business (Accounting) and Biology. Laura will keep the Faculty updated as more information becomes available.

VII. Other

1. Chancellor Hank Huckaby has assured Dr. Watterson and GHC that it will be several months before there is any action taken on the Presidency. No committee has been formed. With the other USG presidential vacancies, the consolidations, etc., Laura anticipates that it will be next Fall before a new president comes on board. Currently Laura and Renna will continue in their roles as interims. Laura asked that everyone continue the great jobs they were currently doing and thanked the Faculty for their support.

VIII. Voting

1. **ACTION:** Laura asked for a vote from the Floor for the At-Large Faculty member for the Graduation Committee. (Debbie Amason from Nursing is continuing as the Nursing faculty at-large member.) Sam Baltzer was nominated by Robert Adams, Laura Ralston 2nd. Motion Passed.
2. Post-Tenure Review Committee -- elected by ballot were: Steve Blankenship, Joan Christian, Margie Frazier, Tom Harnden, Leslie Johnson, Laura Ralston
3. At-Large faculty member for Faculty Advisory Committee -- elected by ballot was: Jesse Bishop
4. *** Dana Pergrem was nominated by the Statutes and Faculty Affairs Committee to be the faculty representative to the Instructional Council, but we neglected to approve her by vote at the meeting. An electronic vote of the faculty held from 8-20-12 to 8-21-12 upheld Dana's nomination.

Meeting adjourned at 12:15PM