Minutes of the Floyd College Cabinet Meeting
Monday, January 13, 2003

The Floyd College President's Cabinet met at 9:00 a.m. on Monday, January 13, 2003 in the President's Conference Room. Present were: President Randy Pierce, VP Virginia Carson, VP Karen Porter, VP Penny Wills, IE Jack Bishop, PI Sandy Briscar, HR Ken Reaves, and AO Judy Taylor.

Old Business

There was no old business to discuss.

New Business

April 3 Faculty/Staff meeting – change of time from 3:30 p.m. to 2:00 p.m.

Ken Reaves presented a proposal from the Employee Ambassadors to change the meeting time in order to schedule a luncheon prior to the meeting. The Cabinet discussed the proposal and made the decision to not change the time of the meeting in order to accommodate driving time from the various campuses and to accommodate more faculty involved in teaching during the day. The Cabinet proposed that a social hour could be scheduled following the meeting or a luncheon could be held for those who could attend. Ken will take the proposal back to the ambassadors.

Review of Climate Survey presentation

Ken Reaves distributed specific questions taken from the survey in which the responses changed significantly from the past year. The Cabinet reviewed the responses and questions and discussed the reasons for the change. Jack Bishop recommended that more bi-weekly staff be involved in the planning processes for their departments. He recommended a staff meeting in which the staff is given the opportunity to give input on writing the unit goals. This will be discussed at the Faculty/Staff meeting in January. President Pierce suggested discussing this at the Administrative Council meeting and suggesting that there be unit meetings. Jack will look at the length of time the respondents have been employed at the College. Ken offered to send the entire Powerpoint presentation to the Cabinet for review. This was an informational and discussion item and the Cabinet required no action.

An additional discussion took place moving the Faculty/Staff meeting to January 29 at 3:30 p.m. Dr. Wills will announce the change at the administrative council meeting and Ken Reaves will send an e-mail to everyone on all campuses.

Independent Study Faculty Compensation

Dr. Carson presented guidelines for compensating faculty administering independent studies (see attached.) This was a first reading. The Cabinet will review for a second reading at the next Cabinet meeting. President Pierce stressed the point that Independent Studies should not be offered unless the student needs the course to graduate and the course will not be offered or other similar cases; however, independent studies should not be the practice otherwise.

Feasibility Study Questionnaire

Judy presented the questionnaire to be distributed as part of the feasibility study. She suggested that the Clements Group could have a separate set of questions to find out if the College mission as it relates to four-year status. She asked for input by the Cabinet. Chris Anderson will be the consultant from Clements working with the College. A discussion followed. The name change would be part of the change in status. The first visit will be February 4. The feasibility study will likely be done in April.

Judy asked for questions and specific information that could be included in the section regarding status.

The Cabinet required no action.

George Student Finance Commission reduction in funds – see letter dated November 27, 2002

Randy reviewed and discussed the letter from GSFC with the Cabinet (copy attached.) The Cabinet required no action.

FYI – news release – USG and Fall 2002 Semester Enrollment Report

The USG has just released the report and a response (copy attached.) The Cabinet discussed the report. The Cabinet required no action.

Enrollment Report

Dr. Wills distributed the enrollment report (copy attached.) The Cabinet required no action.

Disruptive/Distressed Students Session

Penny made the announcement that Steve Brown from the University of Georgia will be at the College on Wednesday to do a train the trainers on working with disruptive/distressed students. The faculty session will be at 2:00 p.m. and he will meet with the remainder of the staff at 3:30.

Other

Penny distributed a memorandum (copy attached) concerning the SGA decision to remove three of the free phones. Jeff Patty will notify the phone company. There is a phone in the Nursing Student lounge that will be on hold until it is determined if this is charged to SGA. A discussion followed. It was suggested that the College pay for the phones. The decision would need to be made as an institution.

Dr. Carson reported on a System meeting on International Education. USG institutions are planning to implement student fees to cover the cost of international education and SEVIS. A discussion followed.

Judy Taylor announced that Mary Norton has been hired as part-time Alumni Development Specialist. She will also be working on the fundraising campaign. Mary will be introduced at the January faculty/staff meeting.

There being no further business, the meeting was adjourned at 10:40 a.m.

Respectfully submitted,

Barbara G. Griffith
Recording Secretary

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Minutes of the Floyd College President's Cabinet Meeting
Monday, February 3, 2003

The Floyd College President's Cabinet met at 9:00 a.m. on Monday, February 3, 2003 in the President's Conference Room at Floyd College. Present were: President Randy Pierce, VP Virginia Carson, VP Karen Porter, VP Penny Wills, IE Jack Bishop, PI Sandy Briscar, HR Ken Reaves, and AO Judy Taylor.

President Pierce opened the meeting. He shared an e-mail from AACC concerning protests on college campuses in the event of a war (copy attached.) He stated that the college should provide a forum where students can speak in opposition of the war. The college should also provide the ground rules for any public speaking or demonstration against the war. The Cabinet required no action

President Pierce and Ken have developed a form where the President can get feedback from each vice president's direct reports for use with their annual evaluation. The Cabinet required no action.

He shared a draft report dated January 21, 2003 from a committee made up of two-year college presidents regarding CPC requirements (copy attached.) A discussion followed. The Cabinet required no action.

Old Business

Independent Study Faculty Compensation

The Cabinet reviewed the proposed guidelines (copy attached.) Penny made the motion to approve the guidelines, as presented. The motion was seconded by Jack Bishop and approved by the Cabinet.

New Business

Memorandum from Chancellor Meredith – "Words from the Chancellor"

Dr. Pierce overviewed the memorandum with the Cabinet (copy attached.) A discussion followed. President Pierce requested that he be informed of anything being sent to the System Office, especially anything requiring Board action. The Cabinet required no action.

Honor's Night

Dr. Wills presented a proposal for Honor's Night for 2003 (copy attached.) She discussed changes from last year's program and asked for suggestions on a date for the event. President Pierce asked the Cabinet to talk with Dr. Wills about their concerns. The Cabinet required no action.

Purchasing thresholds requiring VP approval

President Pierce prefaced the discussion with a reminder that there is essentially a freeze on equipment purchases. Karen Porter then discussed the needed procedures

that should be monitored on certain spending levels. The threshold for equipment purchases is $5,000. Any IT purchases will be monitored. Jeff Patty is working on an IT plan that will include a replacement plan for IT equipment. It was decided that any purchase $1,000 and over and any IT equipment purchases, regardless of price, should be monitored.

Floyd College Crisis Communications Plan

The Plan which has been in effect since 1992 is due for review and reaffirmation by the Cabinet, according to the unit plan (copy attached.) The Cabinet reaffirmed the plan as written.

University System of Georgia Work and Study Abroad Funding

Dr. Carson reported on the System's outline of opportunities for funding so that students can have a quasi work-study relationship (copy attached.) They would have some assignment on campus and funds would be reserved on the campus level and applied to future study abroad experience. The proposals are very appealing to Floyd College. They do require an institutional match.

She presented one proposal for discussion. Several local physicians are preparing for a medical trip. This would be an opportunity for nursing students to gain field clinical experience. She distributed a list of five new or redesigned scholarship and financial support programs (attached.) She suggested looking closely at the Regents Study Abroad Scholarships and the Regents Global Ambassador Travel Grants, which defines the medical mission trip. Her request, should the institution move forward would be for FY04. The students would perhaps assist with recruiting and assisting other students with study abroad programs.

Dr. Carson asked that, in theory, if her time would be well-spent pursuing this. A discussion followed.

Dr. Pierce responded that it would be pursued in idea form; however, the college is not ready to make a commitment.

Dr. Carson will bring the issue back to the Cabinet should a proposal be developed. There is a February deadline. There is not time to prepare a draft and then a full proposal. She has convened a meeting of the International Committee on Tuesday to see if there is enough substance to move forward. She asked for feedback.

Wellness Program

Dr. Carson reported that Floyd College has an opportunity to benefit from AACC funding. Several years ago, the AACC received funding from the CDC in the form of a grant to promote wellness programs around the United States, specifically to handle HIV prevention training in the community colleges. Georgia Perimeter College received a grant from AACC for this purpose. The Wellness Director at AACC encouraged Dr. Carson to propagate this information at Floyd College. Last year several students from Floyd attended a HIV Prevention Symposium at GPC and came back ready to do something at Floyd.

In partnership with Sheryl Ballenger and the GLBTSA Club at Floyd will be sponsoring a symposium on March 31 in Centre Stage. The speaker will be funded by AACC travel money. The GPC Bridges Grant will likely support some of the expenses of the symposium. On Tuesday, April 1, the GLBTSA Club will support some activities in the Student Center and the opportunity exists to include some community members and agencies in both the symposium and the activities on April 1. She will be working with Sandy to get some publicity out. The speaker will be a Dr. John Berestecky, a microbiologist from Kapi'olani Community College in Hawaii. He has been working in HIV prevention and service learning for many years.

She reported on some things that came up Friday at the two-year college meeting:

- The Comprehensive Program Review which has been revised and made more user-friendly will be on-going for quite some time.

- Kathleen Burke made an interesting statement that there are conversations taking place about having the placement test given near the end of the junior year in high school. Dr. Carson supported this as the testing would be done before the students enter college.

  Dr. Pierce suggested that the college should be in conversation with the local school systems concerning the college offering the tests in the high schools before it becomes a policy.

Dr. Carson presented a proposed Goal Assessment Report developed by the Institutional Effectiveness Committee (copy attached.) This is the format which will be used each spring to provide a summary or overview of the unit plans and results in the administrative and educational support unit. Something similar is being developed for the educational program assessment but this is primarily for the AES unit. Each unit is to submit the forms several weeks prior to the Administrative Retreat.

The Cabinet reviewed the form. This was considered the first reading. The item will be placed on the next Cabinet agenda for a second reading and action.

Advancement Report

C/B vote re: merger. Judy Taylor reported that both Foundations have voted to talk about and research a merger. Judy will furnish each committee with a merger workbook. A recommendation will be made at the respective April Board meetings. The Cabinet required no action.

Feasibility Study. The Foundations voted to fund the Feasibility Study ($10,500 from each foundation.) The first meeting with the Clements Group consultant will be tomorrow. Judy distributed a copy of talking points to be used in the discussion with the Clements consultant (copy attached.) A discussion followed. The add-on questions concerning the status of the college will cost $5,000.00. Judy asked for feed-back by the end of the day. Tentatively, March 25 will be the second visit. This will involve about an hour with the Administrative Council. The Cabinet required no action.

Judy announced that just prior to the end of the year, the Bartow College Foundation received a $90,000 anonymous donation.

Other
Randy announced that he and the vice presidents would be going to Kennesaw State University on Thursday (February 6) for a budget meeting to discuss the Budget Plan. He discussed materials needed for the meeting. A discussion followed. The Cabinet required no action.

Penny gave an update on the removal of the free phones sponsored by the Student Government Association. The cost is $26 per line per month. There is not a phone at Heritage Hall.

She has been unable to get a definitive answer on pay phones. GTA has to work with Bell South who provides the line. The pay phones available for purchased. She recommends a pay phone for the physical education building. She stated that the question is what the college will do. The decision needs to be made concerning whether or not the college will pick up the cost before they are removed. The Cabinet took no action.

Penny distributed the update to the 20/20 Plan published by the Rome Chamber of Commerce for their Board of Directors (copy attached.) The Cabinet required no action.

Randy asked for suggestions for a commencement speaker. Penny suggested Shirley Franklin. The Cabinet required no action.

He asked for suggestions for the President's Meritorious Service Award. Dr. Carson suggested former Senator Richard Marable. The Cabinet required no action.

Randy discussed workforce reduction/retrenchment issues which have been discussed. The presidents reviewed draft documents developed by the Board of Regents. Ken Reaves has reviewed the documents in the event the institution is asked to respond to the BOR. There was further discussion. The Cabinet required no action.

There being no further business, the meeting was adjourned at 11:05 a.m.

Respectfully submitted,

Barbara G. Griffith

Barbara G. Griffith
Recording Secretary

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Minutes of the Floyd College President's Cabinet Meeting
Tuesday, February 18, 2003

The President's Cabinet met at 9:00 a.m. on Tuesday, February 18, 2003, in the President's Conference Room. Present were: President Randy Pierce; VP Karen Porter, VP Penny Wills, Dr. Barbara Rees (for VP Virginia Carson), Sandy Briscar, Ken Reaves, and Judy Taylor. Jack Bishop was out of town.

Old Business

Institutional Effectiveness Report Forms

Dr. Rees distributed the revised report forms (copy attached.) There was a brief discussion and it was discussed, as in the previous meeting, that a sample be distributed. The second reading of the form was deferred until Jack Bishop can provide the assistance requested.

New Business

Policy revisions:

Web policies

Dr. Rees distributed the revised web policies proposed by the Computer Committee and reviewed all changes (copy attached.) This was the first reading. The item will be placed on the next Cabinet agenda for a second reading and action by the Cabinet.

E-mail policies

Dr. Rees distributed the revised e-mail policies proposed by the Computer Committee and reviewed all changes (copy attached.) There was a discussion concerning prohibiting the creation and exchange of messages that are offensive. Dr. Wills questioned the definition of "offensive." There was a brief discussion in which it was suggested that the "reasonable person" definition could be applied. Randy will discuss the issue with the Administrative Council. President Pierce asked that the members of the Cabinet read the policies prior to the Administrative Council meeting. This was a first reading of the policy. The item will be placed on the Cabinet agenda for the next meeting as a second reading and action by the Cabinet.

AACC Future Leaders Institute

Dr. Pierce discussed the materials concerning the Institute to be held in June, 2003 (copy attached.) The Institute is for those who are interested in being a community college president. Dr. Rees will forward the materials to Dr. Carson.

Discussion regarding annual leave vs. sick leave.

Ken Reaves discussed the issue of the circumstances in which annual leave and sick leave can be taken. He stated that annual leave is left to the discretion of the employee, based on approval by the supervisor, and can be taken instead of sick leave. However,

sick leave can not be taken as annual leave. The Cabinet was in agreement. The Cabinet required no action.

Other

There was a discussion concerning a graduation speaker. Those suggested are: Mayor Shirley Franklin and Senator Zell Miller. President Pierce suggested Chancellor Meredith. The President's Office will send an e-mail to the members of the Administrative Council asking their feedback on the above suggestions. Penny suggested inviting the Chancellor to lunch following graduation at a downtown restaurant and including anyone who would like to participate.

Ken Reaves distributed the Governor's Executive Order on Ethics. A discussion followed.

Sandy Briscar announced that the second issue of the "Focus" magazine will arrive on Monday, February 25.

Judy Taylor announced that she is working on the needs assessment for the Feasibility Study. The vice presidents and Dr. Pierce will meet on Thursday to discuss this.

Dr. Wills distributed and discussed a Student Interest Questionnaire that was initiated in the orientation sessions fall semester (copy attached.) She discussed the results of the questionnaire. Dr. Pierce asked that the overall results be compiled rather than reporting them by campus. Dr. Wills will share the information with Jack Bishop.

Dr. Pierce asked Karen to distribute the budget request at the Administrative Council meeting.

Dr. Pierce reported on the budget conference at Kennesaw on February 6.

There being no further business, the meeting was adjourned at 10:00 a.m.

Respectfully submitted,

Barbara G. Griffith

Barbara G. Griffith
Recording Secretary

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Minutes of the President's Cabinet Meeting
Monday, March 10, 2003

The President's Cabinet met at 9:00 a.m. on Monday, March 10, 2003, in the President's Conference Room of Floyd College. Present were: President Randy Pierce, VP Virginia Carson, VP Karen Porter, VP Penny Wills, IE Jack Bishop, PI Sandy Briscar, HR Ken Reaves, and AO Judy Taylor.

Old Business

IE Report Forms – Second Reading

Dr. Carson distributed and discussed the revised IE Report Forms and sample forms (copy attached.) The forms were approved as proposed.

Web Policy – Second Reading

The Cabinet reviewed, as a second reading, the Web Policy which was revised since the first reading (copy attached.)

There was one recommended change, on page 2, "Other Pages," "Commercial ads and/or affiliate links are not permitted" be revised to omit "and/or affiliate links." The Cabinet approved the change.

The policy was approved with the recommended change.

E-Mail Policy – Second Reading

The Cabinet reviewed the policy, with revisions (copy attached.) The Cabinet discussed additional changes to the policy. The policy will be revised and brought back to the Cabinet at the next meeting.

19th Annual Minority Advisement Program/Minority Recruitment Officer Spring Conference

Dr. Pierce discussed the conference. The information was given to Dr. Wills for circulation. Dr. Wills reported that representatives from the College have registered for the meeting.

The Cabinet required no action.

Gym Advertisements

Dr. Wills discussed the issue of donors for college events hanging advertisements in the college facilities. It was decided that the signs could be displayed during the event but will be removed once the event has ended. No permanent signs will be allowed.

Campus demonstrations/campus climate

Dr. Wills reported that Howard Brooks has been monitoring the issue on the statewide level. She has 2 tapes from a teleconference which are available. There has been discussion concerning a peace rally on the campus. Dr. Wills asked that any information be channeled to her or Howard Brooks. The goal is that this would be a communication and learning experience rather than a control issue. Dr. Pierce reiterated that a peace rally can not disrupt the normal activities of the college.

The Cabinet required no official action.

Spring 2003 enrollment statistics

Dr. Carson distributed and discussed the reports (see attached.) She reported that Floyd College tries to minimize faculty teaching in several locations. The reports reveal that there is no trending up or down in this regard.

She reported on faculty retirements and resignations and how the open positions will be shifted and/or filled in the fall.

President Pierce requested additional information on the evening programs, especially in terms of the Rome, Cartersville and Acworth campuses. He would like to see if the nontraditional students are returning as more courses and programs are offered at night. He also requested a space utilization chart.

Discussion of McCorkle ceremony

Dr. Pierce reported on the decision to rename the administration building for Dr. David McCorkle (see attached BOR agenda item.) The date of the naming ceremony has been moved from the original date of April 3, prior to the faculty/staff meeting to Friday, May 2, in conjunction with the Employee Recognition Dinner. The building naming ceremony will be held at 5:00 p.m. There will be a reception following and the dinner at 6:00 p.m. It will take place in the Lakeview Building. Dr. Carson will announce the building naming at the faculty meeting on March 12. The Public Information Office will prepare a news release.

The Cabinet required no action.

Electronic billing

Karen Porter reported that, beginning summer semester, student billing will be done via e-mail. Student currently have the ability to pay on-line. The measure is being taken in order to reduce postage costs to the college.

The Cabinet required no action.

Review of Alcohol Policy

Karen Porter discussed the rental and alcohol policies for Floyd College facilities. She proposed requiring a credit card number and expiration date to cover an assessment for damages to the facility. Dr. Pierce suggested a larger deposit ($1,000) for events where alcohol is served. The item was deferred to the next meeting in order to give Karen an

opportunity to review additional policy regarding deposits. Ms. Porter will bring the item back to the Cabinet with suggestions.

Feasibility Study

Judy Taylor distributed and discussed the list of projects and goal to be tested during the feasibility study (see attached.) She stated that the list has been updated striking "at five campuses (assessment/tutorial svcs.)" The next meeting with the Clements Group will be on March 25. The Clements Group will present to the Administrative Council, the Strategic Planning Committee, and the two Foundations. On June 25, the Clements Group will present the findings from the interviews.

The Cabinet required no action.

Employee Recognition

This item was part of the discussion concerning the naming of the McCorkle Building on May 2. The purpose of this item was to announce the change in dates for the Employee Recognition Dinner.

The Cabinet required no action.

Other

Ken Reaves distributed a copy of the college calendar for July, 2003 (copy attached) and announced that the Cabinet needs to discuss and confirm dates for the Administrative Retreat, which is listed on the Calendar for July 7-8. However, these are tentative dates. The Cabinet required no action.

There being no further business, the meeting was adjourned at 11:10 a.m.

Respectfully submitted,

Barbara G. Griffith

Barbara G. Griffith
Recording Secretary

Minutes of the President's Cabinet Meeting
Monday, March 24, 2003

The President's Cabinet met at 9:00 a.m. on Monday, March 24, 2003, in the President's Conference Room at Floyd College. Present were: President Randy Pierce, VP Virginia Carson, Sheryl Ballenger (for VP Penny Wills), IE Jack Bishop, PI Sandy Briscar, HR Ken Reaves, and AO Judy Taylor. Karen Porter was on annual leaves. Dr. Wills was at a conference.

Old Business

E-mail Policy – Revised – First Reading

The Cabinet reviewed and discussed the revised policy as a first reading due to the significant revisions (copy attached.) The first paragraph defines "users." Also, there are restrictions to privacy which will permeate the document. Dr. Carson recommended each employee have a personal e-mail and avoid using the college e-mail system for personal use. The gist of the policy is that you have no right to privacy with regards to e-mail. Sandy Briscar was concerned about this statement being lost in the document.

The document will be brought back to the Cabinet at its next meeting for a second reading and action.

New Business

Review of dates for Administrative Retreat

Ken Reaves discussed the proposed dates for the Administrative Retreat (July 7-8) for the purpose of clarifying and confirming the dates (see copy of July 2003 calendar attached.) This item will be discussed and approved by the Administrative Council. Dr. Carson expressed concern with regard to items being posted to the calendar without being discussed in the Cabinet meetings.

HIPAA Policies – First Reading

Ken Reaves distributed the policies with regard to the Personal Information Notification Act (copy attached.) There will be web-based training beginning in April. Ken will be the Privacy Act Officer. This was considered a first reading. The policy will be taken to the Administrative Council and brought back to the next Cabinet meeting for a second reading and action.

April 11 Summit 2 KSU – see attachment

There are five student leadership spots. It was requested that John send the names to Barbara Griffith. It was discussed that anyone else attending must register as guests. However, the minutes are updated to reflect that there are five delegate spots which are part of the sponsorship. Barbara Griffith has arranged for those spots to be filled: Dr. Penny Wills, Marsha Welch, Wendy Shapiro, George White, and Dr. Virginia Carson. John Spranza sent the names of students to Paula Pyburn at KSU: Amit Patel, Amanda Mays, Brian Armstrong, Sandy House, and Eric Rose.

The Cabinet required no action.

KIP Response Initiative 2003

Dr. Pierce briefly discussed the request for a follow-up on the KIP tour (see copy of letter attached.) Dr. Pierce asked Barbara Griffith to set up a meeting with Dr. Bruce Jones and Peter Matthews to discuss the plan which is due to the Chancellor's office on May 12.

The Cabinet required no action.

Recent and upcoming college participation in USG events

Dr. Carson distributed the list (copy attached.) This was an additional item which was not on the agenda. The Cabinet agreed that leadership opportunities should be encouraged.

The Cabinet required no action.

Comprehensive Program Review

Dr. Carson distributed the Comprehensive Program Review document dated 3-12-03 (copy attached.) The Cabinet reviewed and discussed the document. The Cabinet will note the need for additional resources. The feedback will be taken to the Division Chair responsible if attention to a particular topic is needed.

Distance Learning Purpose Statement

Dr. Carson distributed the statement (copy attached) which was approved by the Faculty and was prepared in response to the Substantive Change SACS Review.

The Cabinet required no action.

International Education update

Dr. Carson distributed and discussed the update (copy attached.) Dr. Carson has appointed the committee (see handout.) The committee has been working to produce videos, recruiting students to participate in the program, and participating in the International Education Week activities. There should be an official International Education Week Committee. Dr. Pierce wants it to be a committee of the college, and not a committee of the faculty. He asked Dr. Carson to talk with Nancy Applegate concerning the Statutes and forming the committee.

Judy Taylor is working on a grant proposal to NAFSA. Dr. Carson is developing a policy regarding safety and health considerations for distance learning experiences.

Sheryl Ballenger made the suggestion that the college encourage students who need accessibility participate; however, the college can not and will not guarantee accessibility abroad.

The Cabinet required no action.

Carter Partnership Award

The Cabinet reviewed the e-mail (copy attached.) Judy Taylor reported that the PREP program was submitted last year. It may be repackaged and resubmitted this year. The NYSP will also be submitted this year. Even though the NYSP participants do not go out into the community and provide a community service, this is a partnership with the community.

The Cabinet required no action.

Campus (Homeland) Security Plans

Sandy Briscar distributed copies of the plan distributed to USG institutions (copy attached.) President Pierce discussed the plans. He stated that the college mainly needs to limit entrance and egress. At some point, the college will need to address entire security issues with buildings. The college needs to rekey or go to a card swipe system. Name badges were discussed. The main obstacle to doing away with third shift security is the custodians who come in early do not feel safe. At some point, when it is financially feasible, we need to look at some type of security (card swipe) system.

The Cabinet required no action.

Update and information – Chancellor Meredith

The Cabinet reviewed the memorandum (copy attached.) This was an informational item and the Cabinet required no action.

Truett-McConnell College Inauguration

Dr. Pierce shared the information concerning the Truett-McConnell College Inauguration. Dr. Carson will see if a faculty member would like to attend.

The Cabinet required no action.

Update on the use of the Social Security number

The Cabinet reviewed the memorandum from the Chancellor (copy attached.) President' Pierce explained that this information us basically a backing off on the previous move to phase out the use of the Social Security number as an ID.

Other

President Pierce will be attending the Vision 20/20 Steering Committee update. Jack Bishop requested a copy of the document.

Judy Taylor discussed the feasibility study meeting on Tuesday (March 25). The Draft Case for Support (copy attached) will be distributed to the Administrative Council in the afternoon. The document will be revised for distribution to the interviewees. Judy asked for feedback.

The speaker for graduation was discussed. Barbara Griffith will contact Shirley Franklin's office and withdraw the request. She will contact Richard Marable.

The Bartow Center bid is being handled by the GSFIC and should move quickly.

President Pierce reported on the meeting with Tony Aeck regarding restoration of the Genetics Building at the Cartersville Campus.

There being no further business, the meeting was adjourned at 11:20 a.m.

Respectfully submitted,

Barbara G. Griffith

Barbara G. Griffith
Recording Secretary