

Faculty Meeting Minutes
January 24, 2014
Lakeview Auditorium, Floyd Campus

8:30-9:45am – Division Meetings

Lakeview Auditorium - Health Sciences (did not meet)

Lakeview 136- Academic Success and eLearning

Lakeview 117- Mathematics

Lakeview 123- Natural Sciences and Physical Education

Lakeview 129- Social Sciences, Business and Education

Lakeview 133- Humanities

9:45-10:00am -- coffee and snacks provided by Liberty Mutual Insurance in Lakeview Auditorium

10:00am: Faculty Information and Business Items

1) *Presentation on Liberty Mutual Insurance Affinity Programming (Tori Boyd)*

2) *Presentation on GA Tracks (Daphene Blackmon)*

- a. Georgia Transfer Articulation Corporative Services (GA Tracks) is a statewide initiative chaired by Houston Davis. It is aimed at assisting transfer students.
- b. For all students as well as adults in the workplace, this system can help students with their career and college planning. When they create their account and sign in, the system will:
 - i. Show them tools and resources that are appropriate to their grade or stage of life
 - ii. Save them work so they can return and pick up where they left off
 - iii. Provide them with a lifelong portfolio to help with future career transitions
 - iv. Make suggestions based on their previous work
- c. This can be found at www.gacollege411.org. Click on College Planning.

3) *Transitions and Accomplishments* -- Laura recognized those faculty members that had received advanced degrees, participated or presented in conferences, have been promoted or were writing books.

4) *Update on Presidential Search* -- This was brought up at the end of the meeting that there is not an update besides the fact that the committee has been chosen and announced. The committee will be charged on February 3.

5) *Caught in the Act Recognition* -- Terri Cavender recognized several faculty members that had been caught in the act.

6) *Presentation on Honors Program (Dr. Jayme Feagin)*

- a. Camille Pace gave the presentation.
- b. Amelia Bagwell won the two-year college Student of the Year Award at the NCHC conference in New Orleans.
- c. Camille requested that faculty continued to recruit students that should be in the honors program.
- d. There will be three Lunch and Learns held this semester focusing on various topics.
- e. In April, Jayme is taking a group to Washington, D.C. to the Posters on the Hill event where students present different research posters. This event is intended to help members of Congress understand the importance of undergraduate research by talking directly with the students whom these programs impact. No one from GHC is presenting, but she is hoping this will inspire GHC students to participate in the future.

7) *Presentation on Study Abroad (Dr. Bronson Long)*

- a. See attached PowerPoint
- b. Future Plans
 - i. KSU has a campus in Montepulciano, Italy. The plan is to partner with Kennesaw in 2015 in conjunction with the Honors Program. Currently Jayme Feagin is working on an articulation agreement. A big issue is funding. It costs about \$4800/student to go for the extended amount of time (five weeks). Jayme and Bronson are looking at ways to help the students with funding. They are doing a presentation to the Foundation Board in January. This trip lends itself to several types of courses and disciplines.
 - ii. In addition to expanding to Italy, Bronson is also looking at Costa Rica. He was contacted by UGA. There is an entire campus there. There are dorms, laboratories and classrooms. The idea would be partnering and offering programs there. The focus would be nursing and dental hygiene offerings. Bronson is going to visit this site in February with Billie Robinson from Health Sciences.

8) *Community Outreach and Engagement (Amy Wise, Juliana Breithaupt)*

- a. There are some new faces joining the group: Susan Claxton, Allen Dutch and Maryanne Sandberg are serving as faculty liaisons.
- b. Juliana invited the faculty to the 2014 Service and Leadership Summit on Friday, January 31st at our Cartersville Campus as they come together to network, brainstorm and learn more about the essential ingredients for community-higher education partnerships.

9) Updates on LS changes (Brent Griffin, Kelly Shane, Dr. Jon Hershey)

- a. See attached PowerPoint
- b. MATH 0097 and MATH0099 are being replaced. These will no longer be taught. MATH 0097 will not be taught after spring 2014, while MATH 0099 will not be taught after summer 2014.
- c. This is a system-wide change not just one being made at GHC, although we are piloting the change.
- d. MATH0097 and MATH0099 will be eliminated from the curriculum. Two foundations courses (one for STEM majors and one for non-STEM majors) are being created.
 - i. MATH 0097 will be taught for the last time spring 2014. MATH 0099 will be taught the last time summer 2014.
- e. These changes are important in terms of advising our students as to the new scenarios and guiding them into the correct courses.
 - i. If the student is undecided, ask them what they are thinking of going into. If they are not going into a higher science then they should take the non-STEM course.

10) Disability Statement (Dr. Harvey Moody)

- a. Tabled due to time.

11) ACCEL Policy (Sandie Davis)

- a. See attached
- b. Currently GHC requires a 500 verbal score and a 500 math score to participate in the GHC ACCEL program. To bring GHC in line with USG minimums, the Student Affairs department would like to change GHC's SAT minimum requirement for ACCEL from 1000 to 970 total. There have been instances where a student has a 600 verbal and 450 math who wanted to take just English courses, but GHC was denying admission. They would like to look at this for fall 2014. There is also a 3.0 GPA required for the program.
- c. It was noted that this would really help bring in more students to the different campuses.
- d. There was a MOTION to accept the ACCEL Policy. Seconded. MOTION CARRIED.

12) Final Exam schedule

- a. See attached.
- b. There was a proposal sent from the Senate. It was noted that this schedule would not come into effect until fall 2014.
- c. The proposed schedule eliminates reading day and the English grading hour.
- d. People liked it because the start times match up more closely with the start times of the classes.

- e. It was noted that there will be a note at the bottom of the schedule stating that eLearning exams run early.
- f. MOTION made to accept the new schedule. Seconded. MOTION CARRIED.

13) Curriculum Committee items

- CHEM1212K pre-req
- FREN and SPAN1001
- COMM1101 pre-req
- MATH Courses as presented by Kelly Shane and Brent Griffin
 - a. COMM 1101 Pre-req Change Request
 - a. Currently the pre-req for Communication 1101 is ENGL 1101. Some instructors feel that there are some instances where a student may need to take this course since it is not offered every semester but the student has not had ENGL 1101. The Communication faculty would like to see the pre-req to state “ENGL 1101 or permission of the instructor.”
 - b. Curriculum amendment form related to SPAN 1001 and FREN 1001
 - a. This proposal has two parts
 - 1. To add language stating:
 - a. “Native speakers of Spanish/French must take the Spanish/French placement test with a member of the full-time foreign language faculty to determine appropriate placement. The placement test is also recommended for students with two or more years of high school Spanish/French. Students placing out of Spanish 1001/French 1001 may choose to take it as a non-credit course. This is a non-credit course for students with CPC deficiencies in foreign language. Note: This course may not meet degree requirements at some University System of Georgia institutions.”
 - 2. The ability to offer Area C credit for the course.
 - a. This would go into effect for fall 2014.
 - b. If approved, this would need to go before the USG Council on General Education.
 - c. CHEM 1212K Pre-req Change Request
 - A. Currently, college algebra (MATH 1111) is a co-requisite for CHEM 1211K, and it should be. The problem lies when MATH 1111 and CHEM 1211K are taken simultaneously, but MATH 1111 is failed, and CHEM 1211K is passed. In this scenario, the student can take CHEM 1212K having failed MATH 1111, which is a big mistake. Proficiency in algebra is crucial for success in CHEM 1212K. Thus, the proposal is to change the pre-requisite for CHEM1212K from “CHEM1211K with a grade of C or better” to “CHEM1211K with a grade of C or better and MATH1111.”

- d. There was a motion to approve all the listed curriculum changes. Seconded. MOTION CARRIED.

14) Committees of the College and Faculty Updates

■ *Statutes and Faculty Affairs items*

- 1. Nominations for Emeritus Status from SFA Committee (Dr. Dwight Cassity, Elizabeth Harrison, Dr. Carla Moldavan, Dr. Dudley Salley)
 - a. There was a MOTION to approve all four nominees. Seconded. MOTION CARRIED.
- 2. Changes to Section G of the Statutes
 - a. See attached
 - b. There was a MOTION to approve the new language. Seconded. MOTION CARRIED.

15) Senate Update (Teresa Hutchins)

- a. See attached
- b. Teresa presented the summer pay cap that the Senate has been working on. The proposal put a cap on summer percentage pay at \$4500. The issue that has to be resolved is that summer is not paying for itself.
- c. Some questions raised:
 - i. Advising during the summer and whether a faculty member could be required to do advising if they are not on contract.
 - ii. Should there be more thought given to the idea of shared responsibility and whether administration should have a pay based on percentage?
 - iii. Can something be done about the fee structure to make it more feasible for students to take summer courses? This was noted that this is an USG policy that could not be changed.
 - iv. Make sure that the wording specifies that this is a proposal to be evaluated each year, not a permanent change.
 - v. There were some concerns
 - a. What if a faculty member is close to retirement, what implications would this have on their retirement payments
 - b. Faculty are bearing too much of the burden of the shortfall.
 - c. There should be an increase in marketing to help with enrollment.
- d. ACTION: Teresa Hutchins will send out a survey monkey about the idea of a cut in percentage pay or the recommended cap.
 - i. The sub-committee will take the suggestions back and work up a revised version.
 - ii. It was asked that there be a time set up to ask questions to Jeff Davis to clarify some tuition costs questions. Laura will work on this.

The meeting was adjourned at 1 p.m.