STANDING COMMITTEES OF THE FACULTY
Academic Year 1992-93

EXECUTIVE COMMITTEE---
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Catherine E. King
W. Thomas Melton
Judson Moss
David F. Mott
Dr. Richard W. Trimble, Acting President
Floyd College
Rome, Georgia 30162-1864

Dear Dr. Trimble:

We are pleased to approve your request to add an option in Radiologic Technology to Floyd College's existing A.A.S. in Health Occupations, offered cooperatively with Coosa Valley Technical Institute, effective immediately.

Sincerely,

[Signature]
Peter S. Hoff
Vice Chancellor for Academic Affairs

cc: Chancellor H. Dean Propst
Executive Vice Chancellor David S. Spence
Assistant Vice Chancellor David M. Morgan
Vice President Wesley C. Walraven

Received
Nov 11 1992
Vice President
The Curriculum Committee met on Tuesday, October 27, 1992, in the Natural Sciences Conference Room at 2:00 P.M.

Student substitution petitions discussed include:

Angie Kizziah, Nursing Major --- Substituting HIST 112 for HIST 251, 252 or 100. Tabled.


Anthony Cantrell, Teacher Education Major --- Substituting BIS 205 for an elective in Area IV. Approved.

Thomas Culpepper --- Substituting CJ252 (Reinhardt College) for a Major course in Criminal Justice. Approved.


Gary Hall, Jr., Microcomputer Specialist, NMT --- Substituting ECO 201 and BA 252 for ECO 202 and BA 200. Approved.

Pamela Hannah, Human Services Major --- Substituting BIO 212 for BIO 104. Approved.


Lara Powell, Environmental Horticulture, NMT --- Substituting MAT 116 (Darton) for MAT 112. Approved.

Lori Satterfield, PE major --- Substituting EDUC 200 (Kennesaw) for BIO 212. Approved.

Michael William Stein, Nursing --- Substituting SOC 481, 407, etc., etc., for SOC 101. Approved.


Thomas H. Stevens, P.E. major --- Substituting PHYS 137 for BIO 212. Approved.

Heather A. Towery, Information and Office Technology major --- Substituting ECON 201 for ECON 202. Approved.


Stephen Wilson, Psychology major --- Substituting EAS 201 and 202 for laboratory science sequence. Approved.

Susan Yarborough, Deaf Education --- Substituting HIST 111 for SOC 101; MUS 101 and MAT 105 for PSY 220; BIO 101 and 102 for BIO 212 and 213. Approved.

Also discussed and approved was a petition from the Division of Natural Sciences to add to the curriculum Computer Science 231: Principles of Computer Programming: C.

The meeting was adjourned.

Respectfully submitted,

Judy C. Perdue

Judy C. Perdue
FLOYD COLLEGE
CURRICULUM COMMITTEE
MINUTES

The Curriculum Committee met on Tuesday, November 24, 1992, in the President's Conference Room at 2:00 P.M.

The Business Division presented a proposal to convert the material in the existing paralegal certificate program (BA 199, Professional Paralegal Certificate Program, 13 quarter credit hours, required in the Legal Assistant Degree Program) to regular academic courses because the certificate program is not acceptable to the student grant and loan programs. The two new courses are:

BA 125. BASIC LEGAL ASSISTANT SKILLS
7-0-7. Prerequisite: None
This course introduces the student to the American legal system, the scope and nature of paralegal work, common law, civil and criminal law, writing and research and the organization and structure of the law office.

BA 126. PROFESSIONAL LEGAL ASSISTANT
7-0-7. Prerequisite: BA 125
This course prepares the student for the process and conduct of a trial, legal research and writing and introduces the legal specialties of: liens and collections, bankruptcy, divorce and family law, trusts and estates, worker's compensation and real estate and property law.

BA 199 will remain as an option in the Legal Assistant Degree Program for those students who are not on public educational funding and wish to enter the Legal Assistant Degree Program from the continuing education certificate program offered by both Floyd and Berry. Catalog changes for this program will be as follows:

BA 125. Basic Legal Assistant Skills and
BA 126. Professional Legal Assistant
OR BA 199. Professional Paralegal . . . . . . . 13-14
HOURS . . . . . . . . . . . . . . . . . . . . . . . . . . 58-59
TOTAL REQUIRED HOURS . . . . . . . . . . . 104-105

The remainder of the meeting was devoted to student substitution petitions:

Hugh Atkins, Law Enforcement major --- Substituting PE 102 for PE 104; PSY 258 for an elective; LAS 331 (taken at National Louis University) for PSY 120; and LAP 340 (taken at National Louis University) for PSY 130. Approved.

Lynne Barnes, Legal Assistant major --- Substituting LET 101 (taken at Johnston Community College) for LE 175. Not Approved. Substituting LET 108 (taken at Johnston Community College) for CJ 201. Approved.
Ruth Gladden, Market Management (CVT) major --- Substituting ECO 201 for ECO 202. Approved.


Angie Kizziah, Nursing major --- Substituting HIS 112 for HIS 251, 252, or 100. Tabled for the second time.

Brian McClellan, General Business, Marketing Option, major --- Substituting THE 200 (taken at West Georgia College) for SPC 208; and PSY 105 (taken at West Georgia College) for PSY 201. Approved.

Heath Mitchell, Law Enforcement major --- Substituting BA 254 for major field elective. Approved.


Valerie Way, Microcomputer Specialist major --- Substituting BA 251, 252, 253 for BA 200. Approved.


Meeting adjourned.

Respectfully submitted,

[Signature]

Vivian R. Benton
Acting Secretary
MEMO

TO: Dr. Walraven
FROM: Ron Johnson
DATE: November 13, 1992
SUBJECT: Proposal to add two programs to the curriculum requirements for the Legal Assistant Degree Program to replace BA 199

We currently list BA 199, Paralegal Certificate Program, as a thirteen (13) quarter hour requirement for the Legal Assistant Degree Program (#2203). Because this certificate program is not acceptable to the student grant and loan programs, we have elected to convert the material in the certificate program to regular academic courses, as follows:

BA 125 BASIC LEGAL ASSISTANT SKILLS
7-0-7 Prerequisite: None

This course introduces the student to the American legal system, the scope and nature of paralegal work, common law, civil and criminal law, writing and research and the organization and structure of the law office.

BA 126 PROFESSIONAL PARALEGAL LEGAL ASSISTANT
7-0-7 Prerequisite: BA 125 Basic Legal Assistant Skills

Prepares the student for the process and conduct of a trial, legal research and writing and introduces the legal specialties of: liens and collections, bankruptcy, divorce and family law, trusts and estates, worker's compensation and real estate and property law.

You may want to consider retaining BA 199 for the purpose of distinguishing the students who enter the Legal Assistant degree program from the Continuing Education certificate offered by Floyd College and Berry College from those who enter via the degree program route. It is probably not necessary.

In order to get these courses into the schedule by Monday mornings start of the registration process, we'll need some quick response by the committee.

cc: Dr. Berry
    Ms. Nolen
    Ms. Burkhalter
MEMO

TO: Dr. Walraven
FROM: Ron Johnson
DATE: November 25, 1992 (revising memo dated 11-13-92)
SUBJECT: Proposal to add two programs to the curriculum requirements for the Legal Assistant Degree Program to replace BA 199

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7-0-7 Prerequisite: BA 125 Basic Legal Assistant Skills

Prepares the student for the process and conduct of a trial, legal research and writing and introduces the legal specialties of: liens and collections, bankruptcy, divorce and family law, trusts and estates, worker’s compensation and real estate and property law.

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In order to get these courses into the schedule by Monday mornings start of the registration process, we’ll need some quick response by the committee.

cc: Dr. Berry
    Ms. Nolen
    Ms. Burkhalter

RECEIVED

NOV 30 1992
VICE PRESIDENT
April 25, 1993

MEMORANDUM

TO: Vice-President Walraven

FROM: JO Anne Jackson
Division of Nursing

RE: Curriculum Committee meeting of 4/27/93

I received your memorandum about the Curriculum Committee meeting. Due to previously arranged preceptorship rounds in local hospitals, I will be unable to attend.

Please note attached is the Nursing 110 course which I have developed for Summer Quarter. We spoke briefly about this in your office. At the time, Betty Nolen's committee had developed no standardized form for submitting new courses. Please have this course approved at the meeting. This course has already been published and much interest has been shown. If you should need additional information, please let me know.

Thanks.
Title of Course: Introduction to the Profession of Nursing

Prerequisites: None

Credit: 2-0-2

Course Description: This survey course is open to nursing as well as non-nursing majors. It explores significant major influences on nursing from ancient to present time. Professionalism, nursing philosophy, nursing roles, health care policy and future trends are emphasized through organized current literature reviews.

Course Objectives:

1. Acquaint the student with historical perspectives and present and future trends in the nursing profession.

2. Analyze various opportunities for nurses in diverse health care settings.


Content Outline:

Unit 1: Historical, present and future perspective
Unit 2: Professionalism and nursing philosophies
Unit 3: Roles - opportunities in nursing - liability
Unit 4: Health care policies - economics, delivery models
Unit 5: Issues and ethical dilemmas
Unit 6: Future trends

Teaching Methods:

1. lecture
2. seminar
3. audio-visuals
4. literature review
5. individual/group presentations

Method of Evaluation:

1. Individual presentation 25 points
2. Literature review article 25 points
3. Essay examination 50 points

Grading Scale: A=90-100 C=79-70 P=Below 60
B=89-80 D=69-60
MEMORANDUM

DATE: May 19, 1993

TO: Wesley C. Walraven, Chair
Curriculum Committee

FROM: Belen D. Nora, Chair
Division of Nursing

RE: New Nursing Elective

I would like to request approval of
A new Nursing Elective Course (N-173). Course description, objectives, and justification for this course is attached.

Distributed 5/25/93

8/26/93

Approved
Request For New Course

Course Name: HEALTH AND WELLNESS

Course Number: NUR 173
Date First Offered: FALL 1993

Lecture Hours Per Week: 2
Lab Hours Per Week: 0
Credit Hours: 2

Course Description: See attached.

Justification For Addition of Course to the Curriculum: In light of the societal trend toward wellness, nursing is poised to become providers of holistic care. Utilization of a holistic framework in the delivery of nursing care enables the practitioner to develop client centered strategies for health promotion and disease prevention. Development of this elective broadens the elective course offerings to emphasize the role of nursing in maintenance of health and prevention of illness.

Approved:

Division Chairman: Belen D. Nora Date: 5-11-93
Chair, Curriculum Committee: 

Date Approved by the Faculty: 

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Academic Year 1993–94

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Alberta C. Johnson
Catherine E. King
W. Thomas Melton
Judson Moss
David F. Mott
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<td>Elizabeth S. Harrison</td>
<td>Kenneth E. Weatherman</td>
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<td>Jo Anne C. Jackson</td>
<td>Shirley P. Whitworth</td>
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January 19, 1994

CURRICULUM COMMITTEE AGENDA

1. Program Approval Request
   NMTI/FC Joint Degree Programs
   Paramedic Technology
   Computer Programming

2. Course Approval Requests
   HIS 154 (Minorities in US History)
   PSY 102 (Communication Modes and Culture for Deaf and Hard of Hearing Students)

3. Student Substitution Requests
January 19, 1994

CURRICULUM COMMITTEE AGENDA

1. Program Approval Request
   NMTI/FC Joint Degree Programs
   Paramedic Technology
   Computer Programming

2. Course Approval Requests
   HIS 154 (Minorities in US History)
   PSY 102 (Communication Modes and Culture for Deaf and
           Hard of Hearing Students)

3. Student Substitution Requests
Thanks.

Chair.

I signed the MOU after lunch and will get back with you on those after lunch. We'll get back with you on that.

If need be do some follow - up on Committee meeting of 1/19-9.4 attended.

Clear up meetings from yesterday.

Jim
FLOYD COLLEGE
CURRICULUM COMMITTEE
MINUTES

The Curriculum Committee met on Wednesday, January 19, 1994, in the President’s Conference Room.

The Committee considered a proposed from Michael Burton to add a new course for the deaf and hard of hearing students. This course was approved and the description is:

COM 030. COMMUNICATION MODES FOR DEAF AND HARD OF HEARING STUDENTS
5-0-5. Prerequisite: None
Acquaints the student with the plethora of communication modes utilized by deaf and hard of hearing students and relates these modes to the acquisition of English language skills. Provides the student with a knowledge base of Deaf Culture and its relationship to the dominant culture and to their individual lives. Provides the students with opportunities to meet and be challenged by successful deaf role models. The goal of this course is to establish a foundation of understanding of self related to the deaf culture and the various types of sign language and other communication modes being thrust onto the deaf student.

The next item for action was a proposal from Laura Musselwhite to add a new history course, Minorities in U.S. History, which can count as an Area IV elective credit. Both Berry and Shorter Colleges have assured Ms. Musselwhite that the course will transfer as an elective credit. Committee members voted to approve the addition of this course. Its description follows:

HIS 254. MINORITIES IN U.S. HISTORY
5-0-5. Prerequisite: None
This course is designed to emphasize the role of minorities in United States history: to bring students a better awareness of their own place in our culture, as well as the place of those around them. It is not a course simply for minority students. Minority groups which make up the bulk of the course are: African-American, Asian-American, Latino-American, Native American, and Women’s history. Some time will be spent on social issues and/or cultural minorities (racism, the homosexual community, minority politics, interaction between minority groups, class tension, etc.).

The group also discussed new NMT/FC program proposals: Paramedic Technology and Computer Programming.

The remainder of the meeting was devoted to student substitution petitions:
Jennifer L. Bojo, Psychology major --- Substituting ACC 201 and BIS 205 for 10 hours of electives in Area IV. Approved.

Larry Darby Bryant, Business Administration major --- Substituting American Literature (taken at American Union College) for ENG 201. Approved.

Shea Carney, Radiologic Technology major --- Substituting CHE 121 for PSC 101. Approved.

Burryl W. Cooper, Electronics major --- Substituting PS 111 and PS 112 (taken at Darton College) for PHY 117. Approved.

Darren L. Davis, Nursing major --- Substituting MATH 254 (taken at Towson State University) and MATH 254 (taken at Charles County Community College) for MAT 111. Approved.

Donna Sue Dean, General Business career major --- Substituting ACC 221 and BA 125 as two 200 level BA courses in the General Business career program. Approved.

Brenda Dodson, Human Services major --- Substituting HST 151 for PSY 265 and HS 260. Approved.

Terry Estes, General Management major --- Substituting FCS 101 for a PED elective. Approved.

Pam Gray, Human Services major --- Substituting CJ 201 for SOC 211. Approved.

John David Hall, Psychology major --- Substituting BIO 103 for PSC 101. Approved.


Clare R. Hill, Human Services major --- Substituting PSC 101 (taken at Georgia College) for BIO 104. Approved.

Brian Johnston, Pre-Nursing major --- Substituting MAT 175 for MAT 171. Approved.

Lori L. Landers, Psychology major --- Substituting PSC 101 and PSC 102 for two PED electives. Approved.

Macie J. Massey, Psychology major --- Substituting BIS 205 and BA 200 for two Area IV electives. Approved.

Paula P. Newman, Legal Assistant major --- Substituting PED 106 for PED 102. Approved.

Johnny Oatts, Criminal Justice major --- Substituting BIO 103 and CHE 101 (taken at Southeastern Illinois) for PSC 101 or CHE 102
or BIO 104; ENG 203 (taken at Kansas-Garden City) for ENG 201; PSY 215 for PSY 265 or SOC 211 in the major field; and Anthropology (taken at Kansas-Garden City) for a social science elective.

**Alberto Ortiz**, Nursing major --- Substituting BLY 321 (taken at West Georgia College) for BIO 261. Approved.

**Betsy Patterson**, Career Business, General Management --- Substituting FIN 360 (taken at West Georgia College) and MAT 171 for two 200 level BA courses in the General Business, Management Option, program. Approved.

**Linda Patty**, General Business, Management Option --- Substituting BA 125 and BA 126 for two 200 level BA courses in the General Business, Management Option, program. Approved.

**Shawn Patrice Peeks**, Human Services/Corrections major --- HST 151 for PSY 265 and HS 260; and PSY 240 for PSY 225. Approved.

**Paula Christine Reed**, General Management major --- Substituting MAT 112 for a 200 level BA course in the General Business, Management Option, program. Approved.


**Patricia A. Sadlo**, Drafting major (NMT) --- Substituting BA 260 and BA 251 (taken at Manatee Community College) for BA 200. Approved.


**Randy Smith**, Economics major --- Substituting PSY 1193 (taken at Oklahoma University) for an Area III elective. Approved.

**Shana Stephenson**, Psychology major --- Substituting PSY 265 for an Area IV elective. Approved.

**Amy M. Thompson**, Nursing major --- Substituting MAT 175 for MAT 171. Approved.


**Karla Waites**, Human Services major --- Substituting EDU 111 for humanities elective. Approved.

**Sybil E. Walker**, Human Services major --- Substituting HST 151 for PSY 265 and HS 260. Approved.

**Sharon M. Wallace**, Education major --- Substituting German 101 (taken at Georgia State University) for Area I elective. Approved.
Marjory H. Walsh, Psychology major --- Substituting KC 101 (taken at Kennesaw State College) for FCS 101. Approved.

Diane H. Warner, Psychology major --- Substituting NUR 101 and NUR 102 for three Area IV electives; NUR 152 for PED 102; and NUR 190 and NUR 191 for two PED electives. Approved.

Derrick E. Wheeler, Nursing major --- Petition to substitute BIO 101, 102, and 104 from Jacksonville State University for BIO 212 and 213 was not acted on. Mrs. Nora stated that another solution to Mr. Wheeler’s problem has been reached.

Meeting adjourned.

Respectfully submitted,

[Signature]

Vivian R. Benton
Acting Secretary
MEMO TO: Curriculum Committee  
FROM: Clare Garrard, RN, MSN  
DATE: February 2, 1994  
RE: Nursing 156  

The Curriculum Committee is requested to consider a change in the status of NUR 156, from a one to a two credit course.

Nursing 156 was implemented Summer Quarter, 1993 with 17 students enrolled. Student evaluations supported the timeliness of the course as well as the benefit of the course in their nursing practice. However, the student evaluations also reflect that ten lecture hours were insufficient to cover the course material.

As HIV/AIDS becomes increasingly prevalent within the general population, student nurses will have greater contact with clients who suffer from this debilitating, chronic disease. It is essential that our students have sufficient opportunity to explore the pathophysiology of HIV/AIDS as well as the complexities of nursing care. We believe that increasing the credit hours will allow the faculty to provide learning experiences which will benefit the student, the profession of nursing and the care of clients with HIV infections.

cc: Belen Nora, RN, MANE
TO:                 Curriculum Committee Members

FROM:              Beth Harrison
                   Assistant Professor of Developmental Studies

SUBJECT: Request that Education 019 and 020 be changed from
            3 hours institutional credit to 5 hours

Education 019 and 020 meet daily Monday through Thursday, twice
weekly for evening and off-campus classes in the same time slots
as 5 hour classes, yet are granted only 3 hours credit. There
are compelling reasons for reading classes to uniformly meet 5
hours weekly and to receive 5 hours credit.

Scheduling of students who are required to take these courses is
hampered by the 3 hour credit. In order to qualify as a full-
time student with a minimum of 12 hours, many must take 4
courses. Since there are few 2 hour courses open to these
students and completion of developmental work is a prerequisite
for other courses, students often must accept part-time status.
Taking less than 12 hours adversely affects students in many
financial aid programs, in some cases, making their attending
college almost impossible.

A survey of 32 Developmental Studies units within the University
System was completed in February, 1994. (See survey results
attached.) At all but two institutions, Floyd and Albany State,
Developmental Reading is a 5 hour course. Developmental math and
English are 5 hour courses at all these institutions.

According to the Annual Report for 1992-93, 68.7 percent of all
students who entered Developmental Reading classes did exit the
program. While this figure is commendable under the
circumstances, additional class time could have a significant
impact on our exit ratio. It could also help reduce the number
of students who must repeat the class.

It is recommended that this change be implemented no later than
summer quarter, 1994.
## DEVELOPMENTAL READING SURVEY
### 1994

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MEMORANDUM

TO : Members, Curriculum Committee

FROM : Adrian S. Bowers, Assistant to the Vice President for Academic Affairs

SUBJECT: Poll Regarding Substitutions in Curriculum for Graduation

The following substitutions are presented for your consideration and vote. The students involved expect to graduate in June and need a decision on these petitions before drop-add ends. A copy of each petition was forwarded to you earlier.

1. Daniel G. Barber, major not listed —— Substitute ECO 202 for BA 254. R. Johnson, Adviser, & T. Berry, Div. Chair, signed.

2. Angela R. Barkalow, CVT/FC Business & Office Tech —— Substitute BA 208/BA 222 from Shelton State and/or BA 253/BA 262 for BA 200. R. Johnson, Adviser, & T. Berry, Div. Chair, signed.


5. Michelle D. Fricks, Psychology —— Substitute HIS 100 and/or BIO 213 for two PED electives. A. Bowers, Adviser, & J. Shelton, Div. Chair, signed.


8. Lori D. Kilgo, Radiologic Tech --- Substitute MAT 171 from FC and Algebra from CVT for MAT 175. A.Bowers, Adviser, & D.Cook, Div. Chair, signed.


12. Kathy M. H. Pope, Paramedic Tech --- Substitute PSY 215 from West GA for PSY 130. Also substitute NUR 191 for EDU 110. A.Bowers, Adviser, & D.Cassity, Div. Chair, signed. (Note that she will take additional 1 hr independent study if necessary; has talked with S.Whitworth regarding this.)


15. Mary Beth Wheeler, Teacher Ed --- Substitute JOU 125 (5 hours) for Humanities elective. A.Bowers, Adviser, & P.Dillard, Div. Chair, signed.

16. Stephen Woodard, Psychology --- Substitute ENG 205-ECO 202-HIS 252-MAT 171-HIS 100 or any combination thereof for three PED electives. A.Bowers, Adviser, signed. J.Shelton, Div. Chair, has indicated that he will sign.

Please indicate your vote in the margin of this memo and return IMMEDIATELY. Thank you for your help.

Jimmy Barnes
MEMORANDUM

TO : Members, Curriculum Committee
FROM : Adrian S. Bowers, Assistant to the Vice President for Academic Affairs

SUBJECT: Poll Regarding Change in Institutional Credit Hours for Education 019 and Education 020

The Division of Developmental Studies has requested that Education 019 and Education 020 be changed from three hours institutional credit to five hours. A memorandum with all the details was distributed to committee members on February 21, 1994.

Please resurrect that memo, read it, and call 6331 with your vote as soon as possible. We need a decision on this matter prior to printing the Summer Quarter schedule. Thank you very much for your help.

Pardue - yes
McCoy - yes
Barnes - yes
Burns - yes
Haye - yes
Rees - yes
Steele - yes
Cassidy - yes
Boyd -
Kerr - yes
Nolen - yes
Vardaman -

Approved by Committee
Curriculum
4/8/94 - U6
Proposal for African-American Literature Survey course

English 222  African-American Literature Survey  5-0-5

Prerequisites:  English 102

English 222 covers major writers from all periods of African-American literature, including the antebellum, post-Civil-War, Harlem Renaissance, and contemporary periods. Students will read slave narratives, drama, poetry, fiction and non-fiction, and the focus will clarify literary, historical, and cultural significance. Phillis Wheatley, Jean Toomer, Paul Laurence Dunbar, Langston Hughes, Zora Neale Hurston, Richard Wright, Ralph Ellison, James Baldwin, Gwendolyn Brooks, and Toni Morrison are some of the authors that may be studied.

Justification for inclusion in the Floyd College curriculum:

1. This course was successfully offered in Fall 1993, under the Humanities 211 umbrella, and we think it deserves a place in the curriculum.

2. This course will extend our Floyd College commitment to promote ethnic and cultural diversity.

3. This course will provide our students with an opportunity to increase their understanding of American life and literature.

4. English 222 will serve as an elective in Area IV of the Core for appropriate majors.
Memorandum

To: Floyd College Curriculum Committee
    Dr. Vardemann, Chair

From: Dr. Tom Berry and Ron Johnson

Date: February 2, 1994

Subject: Career Business Program Course Additions

As a result of significant changes in the business world including globalization, the emphasis on quality and customer service, flexibility and shortened response times, and on social and ethical responsibility, the business manager of today requires grounding in several areas that are not covered in our current list of business courses. To help prepare our career business students to compete in this changed world, we propose the addition of the following two courses to our current offerings:

1. Business Administration 206 - Business Ethics

   5-0-5 Prerequisite: BA 200 or BA 254 or permission of instructor

   This course covers the history and evolution of ethics in business and the effect on business and management practice. Topics covered include the meaning and nature of business ethics, the ethical climate in business today, forces which influence ethical behavior, ethics in the management hierarchy and improving business ethics.

5-0-5 Prerequisite: BA 200 or BA 254 or permission of instructor

This course covers all aspects of the management and implementation of quality in any organization. The student will gain a thorough understanding of: what total quality is; what must exist for total quality to succeed; how to get quality to work and how to use quality improvement tools and processes.

cc: Dr. Barnes
    Mr. Boyd
    Mr. Burns
    Dr. Cassity
    Dr. Hays
    Ms. Jackson
    Mr. Kerr
    Ms. McCoy
    Ms. Nolen
    Dr. Perdue
    Mr. Shelton
The Curriculum Committee met on Wednesday, April 13, 1994, at 3:00 p.m. in the President's Conference Room.

The Committee considered a proposed from Humanities to add a new African-American Literature Survey course. This course will serve as an elective in Area IV of the Core for appropriate majors. Committee approved the course and the description is:

ENG 222. AFRICAN-AMERICAN LITERATURE SURVEY
5-0-5. Prerequisite: ENG 101 AND ENG 102
This course covers major writers from all periods of African-American literature, including the antebellum, post-Civil War, Harlem Renaissance, and contemporary periods. Students will read slave narratives, drama, poetry, fiction and non-fiction, and the focus will clarify literary, historical, and cultural significance. Phyllis Wheatley, Jean Toomer, Paul Laurence Dunbar, Langston Hughes, Zora Neale Hurston, Richard Wright, Ralph Ellison, James Baldwin, Gwendolyn Brooks, and Toni Morrison are some of the authors that may be studied.

The next item for action was a proposal from the Business Division to add two new business courses. These courses were approved and appear below:

BA 206. BUSINESS ETHICS
5-0-5. Prerequisite: BA 200 or BA 254 or permission of instructor
This course covers the history and evolution of ethics in business and the effect on business and management practice. Topics covered include the meaning and nature of business ethics, the ethical climate in business today, forces which influence ethical behavior, ethics in the management hierarchy and improving business ethics.

BA 207. PRINCIPLES OF TOTAL QUALITY MANAGEMENT
5-0-5. Prerequisite: BA 200 or BA 254 or permission of instructor
This course covers all aspects of the management and implementation of quality in any organization. The student will gain a thorough understanding of: what total quality is; what must exist for total quality to succeed; how to get quality to work and how to use quality improvement tools and processes.

The Natural Sciences & Mathematics Division presented an expanded biology sequence and a new biology course dealing with the environment. All were approved and appear below:

BIOLOGY 121. PRINCIPLES OF BIOLOGY I
4-3-5. Prerequisites: One year of high school chemistry or one quarter of college chemistry with a C or better; EDU 020, ENG 020,
and MAT 021 or satisfactory placement scores. Cell structure and function, respiration, photosynthesis, classical genetics, and molecular biology are covered. The course is designed for students majoring in the biological sciences and pre-professional programs. The course is offered each Winter Quarter. Credit is not allowed for students with credit in BIO 103 or BIO 104.

BIOLOGY 122. PRINCIPLES OF BIOLOGY II
4-3-5. Prerequisite: BIO 121. Classification, the prokaryotes, protists, fungi, plants, and animals are covered. About a third of the course is devoted to vertebrate anatomy, physiology, reproduction, and development. The course is designed for students majoring in the biological sciences and pre-professional programs. The course is offered each Spring Quarter. Credit is not allowed for students with credit in BIO 103 or BIO 104.

BIOLOGY 123. PRINCIPLES OF BIOLOGY III
3-6-5. Prerequisite: BIO 122 and consent of the instructor. Evolution and ecology are covered. The laboratory component of the course can be fulfilled by (1) a field trip of two to three weeks duration involving a detailed log, written reports, and a short term paper related to observations made on the trip or (2) by a library research project with an extensive research paper. The course is designed for students majoring in the biological sciences and pre-professional programs. The course is offered each Summer Quarter. The field trip occurs during the break between Summer and Fall Quarters. Credit is not allowed for students with credit in BIO 105.

BIOLOGY 105. THE ENVIRONMENT
3-6-5. Prerequisites: EDU 020, ENG 020, and MAT 020 or satisfactory placement scores. The course is designed to make students aware of the environment they live in and the effect that they and other humans do have on it. The laboratory component of the course can be fulfilled by (1) a field trip of two or three weeks duration involving a log and written reports or (2) by several short library research projects with written reports dealing with environmental problems. The field trip occurs during the break between Summer and Fall Quarters.

The Nursing Division requested approval for increasing the number of class and credit hours for NUR 156 from 1-0-1 to 2-0-2. The rationale for doing this is that there is far too much material to cover in just ten lecture hours per quarter. The request was approved.

Tim Floyd presented a request for the Committee to consider adding MAT 175 as an option to the present math options in the career nursing program. The requirement currently reads MAT 105, or MAT 111, or MAT 171. Committee approved the request.
Proposals from HPER regarding PE graduation requirements and a Fitness Science Technology program were discussed at length, but were tabled.

The following substitution petitions were considered as listed:

Joseph M. Chastain, Industrial Management major --- Substituting BL 201 (from Kennesaw State College) for BA 223. Not approved.

Lisa Dallmier, Education major --- Substituting SPE 1111 (from Olney Central College) for an Area IV elective. Approved.

Alan York Griffin, Teacher Education major --- Substituting REL 102 (from Shorter College) for an elective in Area IV. Approved.

Belinda B. Jenkins, Nursing major --- Substituting SOC 260 (from Jacksonville State University) for SOC 101. Approved.

April Denise Manning, Radiologic Technology major --- Substituting HIS 100 for HIS 251 or 252. Student was notified that this substitution was not necessary.

Marlin Daniel Miller, Office Administration major --- Substituting PSY 103 (from West Georgia College) for PED 102. Approved.

K. Renee' Oliver, Joint degree with CVT --- Substituting ECO 201 for ECO 202. Approved.

Ann Patrick, Nursing major --- Substituting MAT 116 (from Auburn University) for MAT 111. Approved.

Jennifer Peacock, Computer/CVT major --- Substituting ECO 201 for ECO 202. Approved

Amanda L. Stuckey, Criminal Justice major --- Substituting Anthropology (from the University of Georgia) for social science elective. Approved.

Robert D. Thacker, Undecided major --- Substituting ENG 203 for ENG 201. Approved.

Joy Byers Tidwell, Teacher Education major --- Substituting ENG 203 for ENG 201. Approved.

Tommie Walston, Psychology ---Substituting BIO 121 (from Georgia College) and BIO 103 (from Georgia Military College) for laboratory science sequence. Not approved.

Jill Weaver, Teacher Education --- Substituting BIO 212 & BIO 213 for Area IV electives. Approved.
Lori Hope Williams, Human Services/Corrections major —
Substituting ENG 298 (from West Georgia College) for CJ 231. 
Approved.

Meeting adjourned.

Respectfully submitted,

[Signature]
Vivian R. Benton
Acting Secretary
BIOLOGY 121. PRINCIPLES OF BIOLOGY I
4-3-5. Prerequisites: One year of high school chemistry or one quarter of college chemistry with a C or better; EDU 020, ENG 020, and MAT 021 or satisfactory placement scores.

Cell structure and function, respiration, photosynthesis, classical genetics, and molecular biology are covered. The course is designed for students majoring in the biological sciences and pre-professional programs. The course is offered each Winter Quarter; it is offered evenings Winter Quarter 1996 and Winter Quarter 1999; otherwise it is offered days. Credit is not allowed for students with credit in BIO 103 or BIO 104.

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Evolution and ecology are covered. The laboratory component of the course can be fulfilled by (1) a field trip of two to three weeks duration involving a detailed log, written reports, and a short term paper related to observations made on the trip or (2) by a library research project with an extensive research paper. The course is designed for students majoring in the biological sciences and pre-professional programs. The course is offered each Summer Quarter; it is offered evenings Summer Quarter 1996 and Summer Quarter 1999; otherwise it is offered days. The field trip occurs during the break between Summer and Fall Quarters. Credit is not allowed for students with credit in BIO 105.
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3-6-5. Prerequisites: EDU 020, ENG 020, and MAT 020 or satisfactory placement scores.

The course is designed to make students aware of the environment they live in and the effect that they and other humans do have on it. The laboratory component of the course can be fulfilled by (1) a field trip of two or three weeks duration involving a log and written reports or (2) by several short library research projects with written reports dealing with environmental problems. The field trip occurs during the break between Summer and Fall Quarters.